

TURKISH QUALIFICATIONS FRAMEWORK (TQF) ACTION PLAN

“The Regulation on the Procedures and Principles Concerning the Implementation of the Turkish Qualifications Framework” was entered into force with the Cabinet Decree no 2015/8213 upon publication in the Official Gazette no 29537 dated 19/11/2015.

As per the second point of the 1st provisional article of the Regulation, TQF Document prepared within the scope of the operations conducted in the period of 2010-2014 and approved by the Vocational Qualifications Authority Executive Board was published in the Official Gazette no 29581 and dated 2/1/2016.

TQF Council which is foreseen in the Regulation was established following the enforcement of the TQF. The first task of the TQF Council is to prepare the TQF Action Plan for a three year of period as per the TQF Regulation. Within this scope, the below presented plan was developed under the coordination of TQF Department and in cooperation with the Working Group composing of the members of the Ministry of National Education (MoNE), Council of Higher Education (CoHE) and Vocational Qualifications Authority.

The plan is basically a road map for the implementation of the TQF even if it is called as an Action Plan, and this plan includes information about the criteria, procedures, principles stated in the TQF Regulation and about when, by whom and how the plans will be prepared.

During the preparation of the plan, all the actions referred in the TQF Regulation and TQF Document were identified, prioritized and scheduled. Although many actions were deemed primary, it was decided to give priority to the actions that create a precondition for the launch of the other actions.

Rather than identifying ambitious start and end dates for the activities and falling behind the determined goals, an effort was devoted to be realistic as much as possible and to take the current human and financial resources and the time into account.

Certainly, some of the actions can be completed earlier than foreseen date and some of them may take longer time than expected. If any action is completed earlier than expected, the following actions will be started and sometimes actions will be carried out simultaneously.

It is considered that the process will gain impetus with the technical assistance to be provided by the European Union funded project which is aimed to be launched in 2017 and which is focusing on the implementation of the TQF.

During the development of the plan, current/future human resources of the TQF Department that is responsible for provision of the secretariat services relating to TQF and the support that can be provided by the EU Projects planned to be launched and the MoNE and CoHE as the institutions bearing the main responsibility.

The meanings of the terms used in the Plan are as follows:

Responsible Bodies: Ministry of National Education, Council of Higher Education, higher education institutions, Vocational Qualifications Authority and other relevant institutions and organisations stated as responsible for the qualifications in the TQF Regulation;

TQF Boards: TQF Coordination Council and TQF Council;

TQF Secretariat: TQF Department, the staff seconded by the MoNE and CoHE, working groups, the team of national and international experts;

TQF Regulation: The Regulation On The Procedures and Principles Concerning The Implementation Of The Turkish Qualifications Framework.

For the upcoming three years, all the works related to TQF will be carried out in the light of TQF Action Plan to be finalized in line with the opinions and suggestions of the TQF Council.

Turkish Qualifications Framework Secretariat

TURKISH QUALIFICATIONS FRAMEWORK (TQF) ACTION PLAN

No	Action	Start Date	End Date	Responsible Body	Explanation and Output	Justification
1	Building Up and Operating of TQF Management Structures	December 2015	Continuous		TQF Management Structures are composed of TQF Coordination Council, TQF Council, TQF Consultation Committee and TQF Secretariat	
1.1	Building Up and Operating TQF Coordination Council	November 2015	Continuous	VQA	TQF Coordination Council as the decision maker for high level decisions on TQF is composed of MoNE Counsellor, CoHE President or Deputy President of CoHE to be appointed by the CoHE President and VQA President. OUTPUT: Decisions taken in the TQF Coordination Council Meeting	Law no 5544, Article 23/A “Counselling, decision making and implementations units such as commission, committee and working groups can be established with the representatives of the Ministry of National Education, Council of Higher Education, Vocational Qualifications Authority and the relevant parties for the purpose of development and implementation of Turkish Qualifications Framework.” TQF Regulation Article 15 Turkish Qualifications Framework Coordination Council Article 16 Turkish Qualifications Framework Council
1.2	Building Up and Operating TQF Council	December 2015	Continuous	VQA	TQF Council, responsible for conducting all the TQF related technical works and submit these works to the Coordination Council was established in December 2015 under the coordination of VQA. OUTPUT: Decisions taken in the TQF Council Meeting	
1.3	Building Up and Operating TQF Consultation Committee	December 2016	Continuous	TQF Coordination Council	TQF Consultation Committee is a platform with broad participation where the relevant stakeholders are represented to evaluate the TQF related issues and express opinion. OUTPUT: Decisions taken in the TQF Consultation Committee Meeting	
1.4	Building Up and Operating TQF Secretariat	January 2016	Continuous	TQF Coordination Council	An autonomous TQF Department was founded within the body of the VQA as per the Law no 6645 and dated 4/4/2015 and as per the amendment made on the Law no 5544 for	

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					<p>effective and efficient implementation of the secretariat procedures of the TQF. Staff can be appointed by the MoNE, CoHE and VQA in quality and quantity to be determined by the TQF Coordination Council.</p> <p>OUTPUT : All activities within the scope of the TQF.</p>	<p>Article 17 Secretariat Services</p> <p>Article 18 Turkish Qualifications Framework Consultation Committee</p>
2	Completion of the TQF – EQF Referencing Process	April 2016	December 2016		The TQF – EQF referencing process will have been completed by December 2016 as per the TQF Regulation.	
2.1	Managing the process of national consultation for the draft Turkish Referencing Report	April 2016	August 2016	TQF Secretariat	<p>It was decided to launch the national consultation process in the TQF Council meeting held on 05/04/2016 and the activity plan that was prepared within this scope was approved.</p> <p>According to the activity plan, the consultation process will include the consultation meetings to be held with the institutions/organizations represented in the TQF Council and a national conference to be organized for all the stakeholders.</p> <p>OUTPUT: Consultation Meetings</p> <p>National Introduction Meeting</p> <p>Recommendation and Evaluation Forms</p>	<p>TQF Regulation Provisional Article 1 (3)</p> <p>The studies for the referencing of the Turkish Qualifications Framework to the European Qualifications Framework shall be completed in one month following the publication of the regulation herein.</p>
2.2	Finalizing the draft Turkish Referencing Report	August 2016	September 2016	TQF Secretariat	<p>The report will be finalized by reflecting the recommendations and opinions on the report that are submitted at the end of the consultation process.</p> <p>OUTPUT: Draft Turkish Referencing Report</p>	

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2.3	Approval of the draft Turkish Referencing Report	September 2016	November 2016	TQF Boards	Turkish Referencing Report will be made ready for the presenting to the EQF Advisory Group following the approval of the TQF Council and TQF Coordination Council OUTPUT: Turkish Referencing Report	
2.4	Submitting the Turkish Referencing Report to the European Commission	November 2016	December 2016	VQA	VQA, as the EQF National Coordination Point, is responsible for the submission of Turkish Referencing Report to the European Commission OUTPUT: Turkish Referencing Report (in English)	
3	Determining the Criteria For Ensure the Quality Assurance of the Qualifications	June 2016	September 2016		As per the TQF Regulation, the criteria for ensuring the quality assurance of the qualifications will be identified by the responsible bodies under the coordination of VQA.	
3.1	Analysing and evaluating the national guidelines, standards and frameworks related with the quality assurance	June 2016	July 2016	TQF Secretariat	European quality assurance principles and systems will be analysed: a) Standards and Guidelines for Quality Assurance in the European Higher Education Area b) European Credit Transfer System for Vocational Education and Training (ECVET) c) Common Quality Assurance Framework d) The European Quality Assurance Reference Framework for VET e) European Guidelines for Validating Non-formal and Informal Learning OUTPUT: Evaluation Report	Law no 5544 Article 23/A All the qualifications of which the quality assurance is ensured shall be included in the Turkish Qualifications Framework. The criteria for ensuring the quality assurance of the qualifications shall be determined by the Authority. TQF Regulation Article (10) Quality Assurance

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3.2	Analysing and evaluating the national arrangements in the field of quality assurance	July 2016	August 2016	TQF Secretariat	Legislation arrangements and national education quality frameworks will be analysed. OUTPUT: Analysis Study	of Qualifications Criteria for ensuring the quality assurance of the qualifications shall be determined by responsible bodies under the coordination of the Authority and published electronically.
3.3	Determining the criteria for ensuring the quality assurance	August 2016	September 2016	VQA MoNE CoHE	Quality assurance criteria will be determined considering the Standards and Guidelines for Quality Assurance in the European Higher Education Area and The European Quality Assurance Reference Framework for VET and complaint national education quality frameworks. The criteria will be approved and entered into force by the TQF Boards ÇIKTI: Quality Assurance Criteria	
4	Preparing the Procedures and Principles for Ensuring the Quality Assurance of the Qualifications	September 2016	December 2016		The procedures and principles for ensuring the quality assurance of the qualifications, to be included in the TQF, will be prepared by the TQF Council and approved by the TQF Coordination Council.	
4.1	Conducting a research on the methods of ensuring the quality assurance in the national qualifications frameworks	September 2016	October 2016	TQF Secretariat	Comprehensive NQF having similar features with the TQF will be identified and the adopted quality assurance approaches will be analysed. OUTPUT: Research Report	Law no 5544 Article 23/A All quality assured qualifications shall be included in the Turkish Qualifications Framework. TQF Regulation Article (10) Quality Assurance of Qualifications The procedures and
4.2	Analysing the European quality assurance principles and guidelines	September 2016	October 2016	TQF Secretariat	European quality assurance principles and systems will be analysed. OUTPUT: Analysis Report	

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4.3	Identifying the examples complaint with our country's education and qualification system.	October 2016	November 2016	TQF Secretariat	The dynamics and requirements causing the emergence of different quality assurance processes in general education, vocational education and higher education will be taken into consideration in the quality assurance systems to be developed. OUTPUT: Appropriate Practice Examples	<p>principles for qualification quality assurance shall be published in the Official Gazette upon the approval of the Coordination Council.</p> <p>Article (16) Turkish Qualifications Framework Council</p> <p>To prepare the procedures and principles for ensuring the quality assurance of the qualifications to be included in the Turkish Qualifications Framework.</p>
4.4	Formulating the procedure and principle for ensuring the quality assurance in the light of the examples	October 2016	November 2016	TQF Secretariat	The quality assurance will include internal and external quality assurance processes, quality assurance criteria, the input, process and output related to the acquiring of the learning outcomes and the activities of assessment, evaluation and certification.. OUTPUT: Draft Procedure and Principle	
4.5	Finalizing the procedure and principle for ensuring the quality assurance	November 2016	December 2016	TQF Boards	The procedures and principles for ensuring the quality assurance of the qualifications are published in the Official Gazette by the Authority upon the approval of the Coordination Council. OUTPUT: Procedure and Principle	
5	Determining the Procedures and Principles for the Recognition and Monitoring of the External Evaluation Institutions.	August 2016	December 2016		The procedures and principles for the recognition and monitoring of the external evaluation Institutions will be prepared by the Bodies that are responsible for establishing the quality assurance systems.	
5.1	Analysing and Evaluating Foreign Examples on recognition and monitoring of the external evaluation Institutions	August 2016	September 2016	VQA MoNE CoHE	OUTPUT: Analysis Report	TQF Regulation Article (10) Quality Assurance of Qualifications The procedures and principles for the recognition and

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5.2	Analysing and evaluating the national arrangements on recognition and monitoring of the external evaluation Institutions.	September 2016	October 2016	VQA MoNE CoHE	Legislation arrangements and national education quality frameworks will be analysed. OUTPUT: Analysis Study	monitoring of the external evaluation institutions shall be developed by, according to relevance by the Ministry of National Education, Presidency of Council of Higher Education, Authority and the bodies and institutions stated in third paragraph (d) and they shall be submitted to the Coordination Council.
5.3	Establishing procedures and principles	October 2016	November 2016	VQA MoNE CoHE	OUTPUT: Draft Procedures and Principles	
5.4	Finalizing the procedures and principles and notifying the Coordination Council	November 2016	December 2016	VQA MoNE CoHE	The procedures and principles for the recognition and monitoring of the external evaluation institutions shall be developed by, according to relevance Ministry of National Education, Presidency of Council of Higher Education, VQA or the institutions and organisations stated in the relevant legislation and notified to the Coordination Council. OUTPUT: Procedures and Principles	
6	Establishing and Operating Quality Assurance Systems	January 2017	Continuous		The responsible bodies are obliged to establish and operate the system for ensuring quality assurance within two years following the date of the publication of the procedures and principles on ensuring quality assurance in the Official Gazette.	
6.1	Analysing the current situation	January 2017	March 2017	VQA MoNE CoHE	The existing quality assurance systems or implementations will be identified and the conformity of these systems and implementations with the criteria stated in the procedures and principles. OUTPUT: Analysis Report	TQF Regulation Provisional Article (2) Within two years following the publication of the principles and procedures regarding the quality assurance of qualifications in the Official Gazette, Ministry of National Education, Presidency of
6.2	Identifying the points that should	January	March 2017	VQA	The lacking points will be identified with the	

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	be arranged in the light of the analysis	2017		MoNE CoHE	analysis and evaluations on the ways to compensate these points will be carried out. OUTPUT: Analysis Report-Recommendations Section	Council of Higher Education, the Authority and institutions stated in the sub clause (ç) of the third paragraph of Article 10 shall be obliged to establish the system for the quality assurance of qualifications within their remit.
6.3	Establishing quality assurance systems in line with the procedures and principles on ensuring the quality assurance of the qualifications	March 2017	December 2017	VQA MoNE CoHE	Quality assurance systems will be established and operated in line with the determined criteria and the procedures and principles published in Official Gazette. OUTPUT: Quality Assurance Systems	
6.4	Testing and preparing reports of the quality assurance systems	January 2018	December 2018	VQA MoNE CoHE	The systems will be tested according to the objective evidences and will be reported annually. OUTPUT: Annual Evaluation Reports	
6.5	Preparing the reports on functioning of the quality assurance systems	January 2019	Continuous	VQA MoNE CoHE TQF Council	TQF Coordination Council will monitor the works conducted for continuous improvement of the quality assurance processes. OUTPUT: Evaluation Reports	
7	Preparing a Communication Strategy to raise the national and international awareness on the TQF	January 2017	April 2017		A communication strategy will be drawn up in order to build awareness of the TQF, to establish an effective communication with the stakeholders and to ensure that the messages are conveyed to the right audience by means of right tools.	
7.1	Determining objective and target audience	January 2017	February 2017	TQF Secretariat	The target audience of the promotion and awareness raising activities will be identified and the purpose of the promotion activities will be clarified. OUTPUT: The Section of Purpose and Target Audience in the Communication Strategy	TQF Regulation Article (16) Turkish Qualifications Framework Council The duties of the Council are as follows: - To prepare the

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7.2	Identifying main action groups and communication environments	January 2017	February 2017	TQF Secretariat	The main action groups for the communication strategy and the environments where these activities will take place will be determined. OUTPUT: Communication Strategy Actions and Environments	procedures and principles for the use of Turkish Qualifications Framework logo - To prepare a communication strategy to raise the national and international awareness on the Turkish Qualifications Framework
7.3	Developing the Communication Strategy	February 2017	March 2017	TQF Secretariat	The communication strategy to be developed in line with the determined target audience and purpose will clearly describe the tasks and responsibilities of the relevant institutions. OUTPUT: Draft Communication Strategy	
7.4	Determining the procedures and principles on the use of the logo of the TQF	February 2017	March 2017	TQF Boards	The main objective of determining procedure and principle is to ensure that such main components as emblem, logotype and logo are used by taking from certain resources and to prevent the reproduction of these components by taking initiative. OUTPUT: Procedure and Principle	
7.5	Finalizing the Communication Strategy	March 2017	April 2017	TQF Boards	Communication Strategy will be approved and entered into force by the TQF Council. OUTPUT: TQF Communication Strategy	
8	Preparing the Procedures and Principles to be on the examination of the objections to decisions concerning the implementation of TQF	January 2017	March 2017			
8.1	Identifying, analysing and evaluating similar procedures and principles	January 2017	February 2017	TQF Secretariat	Similar procedure and principles will be identified and analysed. OUTPUT: Analysis Report	TQF Regulation Article (16) TQF Council To regulate the procedures and principles to be applied during the
8.2	Establishing procedure and principle	January 2017	February 2017	TQF Secretariat	OUTPUT: Draft Procedure and Principle	

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8.3	Finalising the procedure and principle	February 2017	March 2017	TQF Boards	The procedure and principle will be approved and entered into force by the TQF Boards. OUTPUT: Procedure and Principle	process of incorporating the qualifications into Turkish Qualifications Framework.
9	Establishing and Implementing Qualifications Database	January 2016	March 2017		Qualifications Database will be established and the qualifications will be officially registered and the information on the qualification will be stored there.	
9.1	Developing the technical infrastructure of the database	January 2016	July 2016	VQA	The technical infrastructure of the database will be developed within the scope of the "Turkey Qualifications Database Project" OUTPUT: Database Web Portal	TQF Regulation Article (11) Qualifications Database The information about the qualification which are confirmed to be in the Turkish Qualifications Framework shall be recorded and updated regularly in Qualifications Database that will be established by the Turkish Qualifications Framework Department. Article (16) TQF Council The duties of the Council are as follows: -To prepare the procedures and principles in for the establishment, implementation and updating of the Qualifications Database.
9.2	Identifying the qualifications and the designated bodies for these qualifications in Turkey	August 2016	October 2016	TQF Secretariat	Primarily the institutions that are responsible for the qualifications and the qualifications under their responsibility will be determined to ensure that the database includes all the qualifications in Turkey. OUTPUT: The List of the Responsible Bodies and the Qualifications Under Their Responsibility	
9.3	Establishing the TQF contact points within the bodies of the designated bodies	August 2016	October 2016	TQF Secretariat	OUTPUT: TQF Contact Points	
9.4	Preparing the procedure and principle on establishment, implementation and update of the Qualifications Database	September 2016	October 2016	TQF Secretariat TQF Boards	OUTPUT: Procedure and Principle	
9.5	Preparing the information about the qualifications and entering into the database	October 2016	March 2017	VQA MoNE CoHE	The information about the qualifications will be entered into the database. When the qualifications are placed to the TQF levels by the TQF Council, the database will be automatically updated. OUTPUT: Turkey Qualifications Database	

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10	Preparing the Qualification Type Specifications	April 2017	July 2017		The Qualification Type Specifications that describe the common features specific to qualifications under each qualification will be prepared.	TQF Regulation Article (19) Duties of Responsible Bodies To prepare the qualification type specifications in collaboration with the Council for existing and new qualification types within their remit.
10.1	Studying on the method of preparation and informing the responsible bodies	April 2017	May 2017	TQF Secretariat	A guideline on how to prepare the Qualification Type Specifications will be prepared. OUTPUT: Guideline	
10.2	Preparing the qualification type specifications on the basis of the existing types of qualifications	May 2017	June 2017	VQA MoNE CoHE	The qualification type specifications will be prepared by the responsible bodies on the basis of the level definers in order to define the qualifications for which they are responsible. OUTPUT: Draft Qualification Type Specifications	
10.3	Finalizing the qualification type specifications	June 2017	July 2017	TQF Boards	The prepared the qualification type specifications will be analysed by the TQF Secretariat and the eligible ones will be transmitted to the TQF Council for approval and those that are not eligible will be transmitted to the designated bodies for improvement. OUTPUT: Qualification Type Specifications	

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11	Defining the Qualifications by Using the Learning Outcome Approach	May 2017	December 2017		The main function of the TQF is to define the qualifications via learning outcomes and it provides the opportunity to compare the qualifications.	
11.1	Preparing and sharing documents explaining the method of defining the qualifications by using the learning outcome approach	May 2017	June 2017	TQF Secretariat	A guideline for writing learning outcomes will be prepared and shared with the responsible bodies. OUTPUT: Guideline	TQF Regulation Article (4) The purpose and main principles of Turkish Qualifications Framework To ensure that qualifications are prepared based on learning outcomes.
11.2	Identifying the learning outcomes of each qualification	June 2017	December 2017	VQA MoNE CoHE	The responsible bodies will identify the learning outcomes of the qualifications for which they are responsible. The responsible body will ensure that the appropriate key competences are included in the qualifications. OUTPUT Defined Learning Outcomes	

No	Action	Start Date	End Date	Responsible Body	Explanation and Output	Justification
12	Preparing the Criteria regarding the Qualifications to Be Included in the TQF	June 2017	August 2017		The criteria (focus on learning outcome, quality assurance, transparency, accountability) regarding the qualifications that should be fulfilled for including in the framework will be determined.	

12.1	Conducting a research on the methods of including the qualifications in national qualifications frameworks (NQF)	June 2017	July 2017	TQF Secretariat	The examples of NQF will be examined and a research on the methods of including the qualifications in the framework will be conducted. OUTPUT: Research Report	TQF Regulation Article (16) Turkish Qualifications Framework Committee The duties of the Council are as follows: - To prepare the criteria regarding the qualifications to be included in the Turkish Qualifications Framework.
12.2	Identifying appropriate examples for our country as a result of the research	June 2017	July 2017	TQF Secretariat	The examples that are appropriate to the Turkey's education and qualification system will be identified. OUTPUT: Appropriate Implementation Examples	
12.3	Establishing criteria regarding the qualifications to be included in the TQF in the light of the examples	July 2017	August 2017	TQF Secretariat	Draft criteria will be established in light of the examples. OUTPUT: Draft Criteria	
12.4	Finalizing the criteria	July 2017	August 2017	TQF Boards	Draft criteria will be approved and entered into force by the TQF Boards OUTPUT: Criteria	
13	Preparing the procedures and principles to be applied during the process of incorporating the qualifications into TQF	August 2017	October 2017			
13.1	Conducting a research on the principles and processes incorporating the qualifications into national qualifications frameworks (NQF)	August 2017	September 2017	TQF Secretariat	Examples of NQF will be examined and a research on the principles of incorporating the qualifications into the framework will be conducted. OUTPUT: Research Report	TQF Regulation Article (16) Turkish Qualifications Framework The duties of the Council are as follows: To regulate the procedures and principles to be applied during the process of incorporating the qualifications into the Turkish Qualifications
13.2	Establishing the procedures and principles	August 2017	September 2017	TQF Secretariat	OUTPUT: Draft Procedure and Principle	
13.3	Finalizing the procedures and principles	September 2017	October 2017	TQF Boards	Draft procedure and principle will be approved and entered into force by the TQF Boards. OUTPUT: Procedure and Principle	

						Framework.
14	Preparing the Procedure and Principles regarding the Lateral and Vertical transition among the Qualifications to be Included in the TQF as well as Credit Accumulation and Credit Transfer	September 2017	December 2017			
14.1	Analysing the European Credit and Transfer Systems	September 2017	October 2017	TQF Secretariat	a) European Credit Transfer and Accumulation System (ECTS) b) European Credit System for Vocational Education and Training (ECVET) will be analysed. OUTPUT: Analysis Report	TQF Regulation Article (7) Transition among qualifications The procedures and principles on the lateral and vertical transitions among the qualifications in the Turkish Qualifications Framework shall be determined upon the proposal of the Council and the approval of the Coordination Council. Article (16) TQF Council The duties of the Council are as follows: -Preparing the procedure and principle on vertical and lateral transfer and credit accumulation and credit transfer between the qualifications to be included in Turkish Qualifications Framework
14.2	Identifying, analysing and evaluating national legislation arrangements and implementation examples in the relevant field.	September 2017	October 2017	TQF Secretariat	OUTPUT: Analysis Report	
14.3	Determining the points that should be improved in the light of the analysis	October 2017	November 2017	TQF Secretariat	The missing points will be determined via the analysis and evaluations will be made on how to compensate the missing points. OUTPUT: Evaluation Report	
14.4	Establishing relevant procedure and principles	October 2017	November 2017	TQF Secretariat	The procedure and principle will include the credit accumulation and transfer systems for the qualifications of vocational education and training and higher education. ÇIKTI: Draft Procedure and Principle	
14.5	Finalizing the relevant procedure and principles	November 2017	December 2017	TQF Boards	Relevant procedure and principle will be approved and entered into force by the TQF Boards. OUTPUT: Procedure and Principle	
15	Crediting of Qualifications	January 2018	June 2018		It is foreseen that an evaluation and credit system associated with the workload be	TQF Regulation Article (19) Duties of

					used in the TQF.	Responsible Bodies -To ensure that the credit accumulation and transfer systems regarding the qualifications within their remit are in compliance with the European credit and transfer systems.
15.1	Preparing a guideline on crediting the qualifications	June 2018	March 2018	TQF Secretariat	OUTPUT: Guideline	
15.2	Determining the credit value of each qualification	April 2018	June 2018	VQA MoNE CoHE	Responsible bodies will determine the credit value of the qualifications for which they are responsible. OUTPUT: Qualification Credit Values	
16	Preparing the Procedure and Principles on Recognition of Prior Learning and Ensuring Quality Assurance	March 2018	June 2018		The procedure and principle will be regulated to include the entitlement to the qualification, the right to take an exam that will result in gaining a qualification and exemption from the qualification credits or some program conditions.	
16.1	Analysing the technical documents and recommendations published by the European Committee on the topic	March 2018	April 2018	TQF Secretariat	a) Recommendation on Recognition of Non-formal and Informal Learning b) European Guidelines on Validation of Non-formal and Informal Learning c) European Inventory on Validation of Non-formal and Informal Learning OUTPUT: Evaluation Report	TQF Regulation Article (8) Recognition of Previous Learning - The procedures and principles on the recognition and quality assurance of prior learning shall be determined upon the proposal of the Council and the approval of the Coordination Council. Article (16) Turkish Qualifications Framework Committee The duties of the Council are as follow: - To prepare the procedures and principles regarding the recognition of prior learning and ensuring quality
16.2	Identifying, analysing and evaluating national legislation arrangements and implementation examples in the relevant field.	March 2018	April 2018	TQF Secretariat	OUTPUT: Analysis study	
16.3	Determining the points that should be improved in the light of the analysis	April 2018	May 2018	TQF Secretariat	The missing points will be determined via the analysis and evaluations will be made on how to compensate the missing points. OUTPUT: Status Report	
16.4	Establishing relevant procedure and principles	May 2018	June 2018	TQF Secretariat	OUTPUT: Draft Procedure and Principle	
	Finalizing the relevant procedure	May 2018	June 2018	TQF Boards	The relevant procedure and principle will be	

16.5	and principles				approved and entered into force by the TQF Boards. OUTPUT: Procedure and Principle	assurance.
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No	Action	Start Date	End Date	Responsible Body	Explanation and Output	Justification
17	Preparing the Procedures and Principles for Updating, Modification and Cancellation of the Qualifications in TQF	October 2017	December 2017		The procedure and principle will include the regulations on evaluating the suggestion of amending the qualifications, the impact of the amendment on the individuals having their certificates and cancellation of the qualifications by responsible bodies.	
17.1	Identifying, analysing and evaluating similar procedures and principles	October 2017	November 2017	TQF Secretariat	Similar relevant procedures and principles will be identified and analysed. OUTPUT: Evaluation Report	TQF Regulation Article (16) TQF Committee The duties of the Council are as follows: - To prepare the procedures and principles for updating, modification and cancellation of qualifications.
17.2	Establishing the procedure and principles	October 2017	November 2017	TQF Secretariat	OUTPUT: Draft Procedure and Principle	
17.3	Finalizing the procedure and principles	November 2017	December 2017	TQF Council	The relevant procedure and principle will be approved and entered into force by the TQF Boards. OUTPUT: Procedure and Principle	
18	Preparing the Procedures and Principles for the Identification of the Existing Qualification Types, Determining New Qualification Types and Updating and Cancellation of Qualification Types on Update and Cancellation of the Type of Qualifications	January 2018	March 2018		The procedure and principle will include the regulations on identifying the types of qualifications, determining, updating and cancellation of new types of qualifications and the impact of these conducts on the other types of qualifications.	

18.1	Identifying, analysing and evaluating similar procedures and principles	January 2018	February 2018	TQF Secretariat	Similar relevant procedures and principles will be identified and analysed. OUTPUT: Evaluation Report	TYÇ Regulation Article (16) TQF Committee The duties of the Council are as follows: - To prepare the procedures and principles for the identification of the existing qualification types, determining new qualification types and updating and cancellation of qualification types.
18.2	Establishing the procedure and principles	January 2018	February 2018	TQF Secretariat	OUTPUT: Draft Procedure and Principle	
18.3	Finalizing procedure and principles	February 2018	March 2018	TQF Council	The relevant procedure and principle will be approved and entered into force by the TQF Boards. OUTPUT: Procedure and Principle	
19	Preparing the Procedures and Principles on Publication of the Qualifications in TQF and the Use of these Qualification by Education institutions or Awarding Bodies	April 2018	June 2018		The procedure and principles will include the regulations on the process of defining the institutions and bodies that can refer to and/or use the qualifications and the place and procedures of using the qualifications.	
19.1	Identifying, analysing and evaluating similar procedures and principles	April 2018	May 2018	TQF Secretariat	Similar relevant procedures and principles will be identified and analysed. OUTPUT: Evaluation Report	TQF Regulation Article (16) TQF Committee The duties of the Council are as follows: - To prepare the procedures and principles for the publication of qualifications and use of qualifications by education institutions and Awarding Bodies.
19.2	Establishing relevant procedure and principles	April 2018	May 2018	TQF Secretariat	OUTPUT: Draft Procedure and Principle	
19.3	Finalizing the relevant procedure and principles	May 2018	June 2018	TQF Council	The relevant procedure and principle will be approved and entered into force by the TQF Boards. OUTPUT: Procedure and Principle	
20	Preparing the Procedure and Principle on Updating the TQF	April 2018	June 2018			

20.1	Identifying, analysing and evaluating similar procedures and principles	April 2018	May 2018	TQF Secretariat	Similar relevant procedures and principles will be identified and analysed. OUTPUT: Evaluation Report	TQF Regulation Article (16) Turkish Qualifications Framework Committee The duties of the Council are as follows: -To Prepare the procedures and principles for updating the Turkish Qualifications Framework.
20.2	Establishing relevant procedure and principles	April 2018	May 2018	TQF Secretariat	The procedure and principle, The procedure and principle include the regulations on TQF levels, level descriptors, types of qualifications, qualification type identifiers, qualification categories and updating the Qualifications Database OUTPUT: Draft Procedure and Principle	
20.3	Finalizing the relevant procedure and principles	May 2018	June 2018	TQF Council	The relevant procedure and principle will be approved and entered into force by the TQF Boards. OUTPUT: Procedure and Principle	
21	Accommodating the Qualifications in TQF Levels	July 2017	Continuous		Among the qualifications of general, vocational and academic education including higher education that are provided via the permission and supervision of the responsible bodies, those whose quality is assured will be included in the TQF within four years as of the publication of TQF Regulation in the Official Gazette on 19/11/2015.	
21.1	Including the qualifications that are under the control of the responsible bodies and the qualifications that are provide via permission and supervision of these institutions in the TQF.	July 2017	December 2019	TQF Boards	OUTPUT: Qualifications accommodated in the TQF.	TQF Regulation Article (12) Inclusion and exclusion of the qualifications to/from the Turkish Qualifications Framework -The qualifications decided to be included in the Turkish Qualifications Framework are
21.2	Preparing an action plan for the quality assurance of the other qualifications.	January 2018	June 2018	TQF Secretariat	OUTPUT: Action Plan	

						accommodated to the Turkish Qualifications Framework level that is determined by the Coordination Council.
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